



**Team Manitoba
Skills Canada National Competition
Halifax, Nova Scotia
May 26-30, 2019**

TEAM MANITOBA INFORMATION PACKAGE
25th SKILLS CANADA NATIONAL COMPETITION
Halifax, NS (May 26-30, 2019)
Last update: March 2019

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Team Manitoba Agenda
25th Skills Canada National Competition
Halifax, Nova Scotia
as of March 2019 – subject to change

Sunday - May 26, 2019		
Time	Event	Location
8:30 AM	Arrive at airport	Westjet Terminal
10:45 AM	Depart for Halifax via Toronto	Winnipeg Airport Flight WS546/WS250
6:20 PM	Arrive in Halifax	Halifax International Airport
7:30PM (approx.)	Registration & Tool Box Drop off	Halifax Exhibition Centre
8:30 PM	Hotel Check-In	The Lord Nelson Hotel & Suites

Monday - May 27, 2019		
Time	Event	Location
9:30AM-2:30PM	Team Meeting/Peggy's Cove Lunch and Tour	Meet in Lord Nelson Hotel & Suites Lobby to take bus to Peggy's Cove
3:00-3:30 PM	Meet in Hotel Lobby to Shuttle	The Lord Nelson Hotel & Suites
4:30 – 5:45 PM	Competitor Orientation	Halifax Exhibition Centre
5:45 – 6:45 PM	Welcome Reception	Halifax Exhibition Centre
7:00 – 8:30 PM	Opening Ceremonies	Halifax Exhibition Centre

Tuesday - May 28, 2019		
Time	Event	Location
8:30 AM - 4:00 PM <i>(contest times may vary)</i>	Competition Day 1	Halifax Exhibition Centre
11:00 AM – 2:00 PM	Lunch	

Wednesday - May 29, 2019		
Time	Event	Location
8:30 AM - 4:00 PM <i>(contest times may vary)</i>	Competition Day 2	Halifax Exhibition Centre
11:00 AM – 2:00 PM	Lunch	

Thursday – May 30, 2019		
Time	Event	Location
11:00 AM	Check out & Meet in Lobby	The Lord Nelson Hotel & Suites
11:00 AM	Board Chartered Buses	
12:00 – 2:30 PM	Closing Ceremonies	Halifax Exhibition Centre
3:00 PM (approx.)	Board Bus for Airport	
7:05 PM	Depart for Winnipeg via Toronto	Halifax Airport Flight WS275/WS535
11:48 PM	Arrive in Winnipeg	Winnipeg Airport

Team Photo	Date - TBD	Location - TBD
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COST OF TRIP

FOR COMPETITORS

The cost of team travel for competitors to the Skills Canada National Competition held in Halifax, NS-May 26-30, 2019 is: **\$2,000.00**. All competitors will be placed with a roommate(s) in hotel room to keep costs lower.

FOR ADVISORS/DELEGATES

The cost of team travel for advisors/delegates to the Skills Canada National Competition being held in Halifax, NS-May 26-30, 2019:

- \$2400.00 for single person in hotel room or
- \$2000.00 for two people in hotel room

NOTE Advisors/Delegates: Please indicate if you want to be assigned as single or if you will be sharing your room. If sharing, please let us know who you will be sharing the room with when you register.

Please note that all trip fees include airfare, luggage fee(one bag only), bus transfers, hotel room, competition event registration fee, team building events and some meals. (Cost to transport extra luggage, tool kits and some meals are not included)

Due date to confirm your attendance will be, Friday, April 19, 2019.

Once your registration is confirmed, the trip payment is required by **Friday, April 26, 2019 and is payable to Skills Canada Manitoba.**

Please use the enclosed registration form to confirm your attendance. Please send form to Skills Manitoba Office by email: shawnao@skillscanada.com. Or via fax: 204-927-0258

ELIGIBILITY AND PROOF TO COMPETE

Please check the National Competition Rules for eligibility and proof to compete details at www.skillscanada.com. Following areas identified to confirm eligibility:

- Age
- Citizenship-must be a Canadian/Permanent resident
- Proof that you are enrolled in certified program throughout the year
- Have not obtained red seal/journeyperson status at the time of competing.

It is important for you to bring documents to prove age and contest eligibility.

Eligibility of age would include a birth certificate and student card or a driver's license.

Contest eligibility for apprentices may include a letter from your Apprenticeship Counsellor determining that you are not a journey person and your level of apprenticeship at the time of competing.

AIR FLIGHTS

Please note Team Manitoba is flying to Halifax via Westjet

All passengers are required to be at the airport 1.5-2 hours prior to departure.

Sunday, May 26, 2019

Departs Winnipeg 10:45 am. WestJet Flight WS546/WS250

Thursday, May 30, 2019

Departs Halifax 7:05 pm. WestJet Flight WS ws275/WS535

All Westjet airline tickets will be in electronic format and emailed out at the beginning of May. Please ensure that you have a copy of your e-ticket available to check-in.

You must travel with some form of government issued picture identification in order to board the flights. Examples: Passport, Driver's license, etc.

LUGGAGE

***All Students and Advisors are responsible for all costs incurred for shipping their toolboxes/contest items. If you can fit the items into your allowed luggage, please ensure that you don't go over the allowed weight, otherwise there will be an extra fee charged when checking in at the airport.**

PLEASE check that your allowed luggage meets WestJet's standards. You are only allowed to take a maximum of 1 checked, 1 carry on plus a personal item, Anything else in addition is considered to be extra and you will be charged.

Westjet's luggage allowance permits one (1) checked pieces of luggage:

- Maximum size is 157 cm (62") (length+width+height=62" or less); and
- Weight not to exceed 23 kg per item (50 lbs)

In addition, Westjet allows one (1) carry-on pieces of luggage. Maximum size is:

- One (1) item at 53 cm (21") X 23 cm (9") X 38 cm (15") not to exceed 10 kg (22 lbs)

Plus one (1) personal item. Maximum size is:

- One (1) item at 41 cm (16") X 15 cm (6") X 33 cm (13")

Each piece of checked and carry-on luggage should have an identification tag with your name and address.

TRANSPORTATION TO AND FROM AIRPORT IN HALIFAX

(Please note transportation is organized by Skills Manitoba)

Participants and delegates will be required to register for the 25th Skills Canada National Competition at the Halifax Exhibition Centre prior to any events. You will be given a pass that is necessary to gain access to the facility and competition events, without this pass you will not have access to any events or competition.

Arrival Day – Sunday, May 26, 2019

Upon arrival, Ambassatours Gray Line Bus will meet Team Manitoba at the airport and transfer all passengers to the Halifax Exhibition Centre to register and drop off any toolbox/contest items that you may have. Once registered, the bus will transport the team to the Lord Nelson Hotel & Suites.

Departure Day– Thursday, May 30, 2019

Ambassatours Gray Line Bus will pick up Team Manitoba (with all luggage and toolboxes/contest items) at the Lord Nelson Hotel & Suites at approximately 11:00am and transport the team to Halifax Exhibition Centre for closing ceremony. We will not be returning to the hotel. Once the award ceremonies are done, we will board the same bus and depart for the airport.

CONTEST ITEMS AND TOOLBOX INFORMATION

All contest/competition information can be located at www.skillscanada.com/ check skills Canada national competition link

** It is important for each competitor to check online for contest details, such as scope of project, tool listing/supplies needed, safety equipment needed to bring and any other contest item requirement.

Please check the site regularly to review any changes to your contest requirements.

Upon arrival in Halifax when we register at the Halifax Exhibition Centre. It is recommended that all large tool/contest items be checked in at the Halifax Exhibition Centre at the time of registering. Smaller tools/contest items can be brought to the contest area at orientation. If tools/contest items are being held until the orientation, competitors are responsible to get the items to the Halifax Exhibition Centre.

Labels need to be used to identify competitor name, contest name, contest number and province must be on all toolboxes, please see attached template. Labels will be provided in electronic format and must be printed on letter size paper(8.5x11). The electronic template will be available on our website at www.skillsmanitoba.ca. See sample attached.

Project Pick-up

If any of your competitors would like to bring their project home after the contest but the NTC needs it to judge at the competition (ex. Cabinetmaking, hairstyling etc). Competitors will need to fill out a project pick-up label provided by the NTC and the NTC will take note of which competitor will be picking-up their project on closing ceremony day. Only those that have filled out the label and advised the NTC, will the project be there waiting for them. Project pick-up details will be sent to MO and NTC prior to the SCNC.

Competitors are responsible for transporting their own toolboxes/contest items back to the hotel. There will be limited shuttle services available and you may have to use a taxi service.

LORD NELSON HOTEL AND SUITES

Team Manitoba will be staying at Lord Nelson Hotel and Suites. A rooming list will be provided prior to May 1, 2019. **Photo ID may be required to check-in.**

All competitors will be sharing a room. To the best of our ability we have accommodated all special requests. It is suggested that all advisors bring a copy of their rooming list so that they will know who their team members are rooming with. Breakfast is included with the hotel rooms each day of our stay.

HOTEL CHECKOUT

All Team Manitoba members are to check-out and drop off keys prior to departure on Thursday, May 30, 2019

You must settle all personal room charges by Wednesday, May 29th.

MANDATORY TEAM MEETING AND TEAM EVENT

Team Manitoba will hold a **mandatory** team meeting/team event at Peggy's Cove on Monday, May 27, 2019 starting at 9:30 am. **All competitors** with their advisors/chaperones will be expected to participate. We will meet in hotel lobby at 9:30 am to board buses to take us to Peggy's Cove and tour. Lunch will be provided. <https://www.peggys-cove.com/>

COMPETITION/CEREMONY DRESS CODE

Unless informed otherwise for a specific trade, candidates may wear provincial Skills Manitoba T-shirts (issued at the Skills Manitoba Provincial Competition) during the competitions. However, **no** clothing with **commercial logos** that are incompatible with sponsors who have negotiated agreements with Skills Canada or the host province may be worn. It is **not** acceptable to wear hats/caps at Skills events.

Team Manitoba team shirts will be distributed prior to our travel dates. The apparel will be **black polos with white accents. The polo shirts** must be worn at Opening and Closing Ceremonies only. We suggest dark pants or skirts be worn with your team shirts.

EVENT DATES

Monday, May 27, 2019 4:30 – 5:45 p.m.

CONTEST ORIENTATION – All competitors must attend
Contest Orientation will take place at the Halifax Exhibition Centre.

Monday, May 27, 2019 5:45 – 6:45 p.m.

WELCOME RECEPTION

The Welcome Reception for competitors and registered delegates will be held at the Halifax Exhibition Centre right after contest orientation

Monday, May 27, 2019 7:00 – 8:30 p.m.

OPENING CEREMONIES

The Opening Ceremonies will take place right after the welcome reception.

Tuesday May 28, 2019 and Wednesday May 29, 2019

COMPETITION DAYS

8:30am - 4:00pm (contest start and end times will vary, please check online for your start times)

Most Contests will take place at the Halifax Exhibition Centre, some contest may be held outdoors in tents.

Thursday, May 30, 2019 12:00 p.m. – 2:30 p.m.

CLOSING CEREMONIES

Closing Ceremonies will take place at the Halifax Exhibition Centre.

EVENT TRANSPORTATION

(For Contest Orientation, Opening/Closing Ceremonies and Competition Days)

Please note that event transportation is organized by host province and not Skills Manitoba.

You will be provided with a bus pass.

OPENING AND CLOSING CEREMONY ACCESS

Please note that access to Opening and Closing Ceremony will only be permitted to registered competitors and advisors. You will be required to wear your event pass to gain access.

Extra Tickets will be available for purchase for guests through www.skillscanada.com for \$40.00 per event. The tickets will be available on a first come, first serve basis and will be general seating. The Opening Ceremony ticket does not include access to the Welcome Reception for guests.

MEALS

The following meals will be provided:

Sunday, May 26

Travel day-no meals provided.

Monday, May 27

Breakfast Buffet- Hotel- 6:00 am-8:30 am
Lunch – Peggy’s Cove - 11:30 – 12:30pm
Supper – Welcome Reception 5:45pm

Tuesday, May 28

Breakfast Buffet- Hotel - 6:00 am-8:30 am
Lunch - Competition Site - 11:00 – 2:00pm
Supper – Not provided

Wednesday, May 29

Breakfast Buffet- Hotel voucher needed - 6:00 am-8:30 am
Lunch - Competition Site - 11:00 – 2:00pm
Supper – Not provided

Thursday, May 30

Breakfast Buffet- Hotel voucher needed - 6:00 am-8:30 am
Lunch or Supper is not provided as we are travelling.

Please Note:

Sunday, May 26 meals - there will be limited access to restaurants as we are travelling. Please bring snacks or purchase items at airport while in Winnipeg/Toronto.

Thursday, May 30 Lunch and Supper - there will be limited access to restaurants as we are at the ceremonies and travelling. Please bring snacks or purchase items at airport while in Halifax/Toronto.

CONTACT SKILLS STAFF

For more information or if you have any questions, please contact Shawna Osadchuk at Skills Manitoba at (204) 927-0250 or by email to shawnao@skillscanada.com

For Team Manitoba information **while in Halifax**, please contact either:

Lori Royal (204) 798-7338
Maria Pacella (204) 770-4287
Shawna Osadchuk (204) 479-7652

SCC ACTIVITIES REGISTRATION FORM

Competitor Delegate Advisor Judge Volunteer
 NTC National Board Member VIP SCC Member Organisation Staff

Name: _____

What SCC activity are you attending: _____

Birthdate (d/m/y): _____ Gender: M F X

Competition: _____ Competition Number: _____

Language Preference: EN FR Classification: Secondary Post Secondary

Address: _____ Competition Number: _____

City: _____ Prov.-Terr: _____ Postal Code: _____

Phone: _____ Cell: _____ Health Card Number (optional): _____

Email: _____

Allergies: _____

Emergency Contact's Name: _____ Emergency Contact's Phone: _____

School/Employer's Name and Phone # (where applicable): _____ Chaperone's Contact Number at Competition: _____

Chaperone's Name (where applicable): _____

Relationship to Student: _____

List name(s) of competitor(s) under your supervision (advisors only): _____

Are you a Canadian Citizen or a Landed Immigrant? No Yes

SELF-IDENTIFICATION (OPTIONAL)

Do you consider yourself a member of a visible minority group in Canada? No Yes Specify: _____

Do you consider yourself an Aboriginal person? No Yes Specify: _____

Do you consider yourself a person with a disability? No Yes Specify: _____

Optional: Please fill out our self-disclosure form for competitors that indicated they have a disability.

CODE OF CONDUCT

Skills/Compétences Canada and all of its provincial/territorial Member Organization's are dedicated to ensuring that everyone who attends SCC activities has an enjoyable experience with maximum attention paid to safety and comfort. Therefore, SCC has established a mandatory "Code of Conduct". It is with this spirit of being a proud person that I/we agree to follow these rules of professional conduct.

1. My/Our conduct shall be exemplary at all times.
2. I/We will, at all specified times, wear my/our official identification badge.
3. I/We will, attend activities to which I/we am/are assigned and registered and will be on time.
4. I/We will, adhere to the dress code at all times as per the "Competition Rules".
5. I/We will, spend each night in the accommodation to which I/we may be assigned.
6. I/We will, respect all public and private property, including the accommodation to which I/we may be assigned.
7. I/We will, refrain from the use of drugs (except prescribed medication).
8. I/We will, refrain from the use of alcoholic beverages during all Skills/Compétences Canada activities.

The Competitor acknowledges that he/she will be responsible to his/her chaperone/advisor/provincial-territorial designated Team Leader to and from the identified point of provincial/territorial departure.

Advisors acknowledge that they are responsible to provide guidance and monitor the behavior of the competitor to and from the identified point of provincial/territorial departure and report any instances to the provincial/territorial organization.

It should be noted that your assignment is voluntary and, as such, you agree to abide by Skills/Compétences Canada and your provincial/territorial Member Organization's official rules and regulations and conditions of participation or forfeit your personal rights to attend and participate in SCC activities. Violators may be sent home at their own expense. Proper notification of the violation and action taken will be sent to the organization responsible for the Individual and a copy will be provided to the Skills/Compétences Canada's Board of Directors. In addition, the Individual shall be responsible for any costs incurred by SCC on behalf of the Individual.

Liability Release

I/We hereby acknowledge that participation in SCC activities involves the use of inherently dangerous equipment, including, but not limited to, the use of tools, power tools, welding equipment and heavy appliances. I/We hereby acknowledge that the use of such inherently dangerous equipment has the potential to cause injury, death or dismemberment. I/We hereby acknowledge that I/we accept the risk that I/we may sustain injury, death or dismemberment as a result of participating in SCC activities.

I/We hereby acknowledge my/our agreement to make proper use of any and all reasonable personal protective equipment in order to minimize the risk of injury, death or dismemberment. Furthermore, I/we hereby acknowledge my/our agreement to take all reasonable steps to ensure my/our own safety, as well as the safety of any and all other persons while participating in SCC activities.

I/We, on behalf of myself/ourselves and my/our successors, heirs, executors, administrators, assigns, and on behalf of any party or parties who claim a right of interest through me/us (hereinafter collectively referred to as "the Releasers"), hereby agree to release Skills/Compétences Canada, its provincial/territorial Member Organizations, their representatives, insurers, agents, servants and employees (hereinafter collectively referred to as "the Releasees") from any form of liability arising from any injury, death or dismemberment to the Releasers, or any other person, resulting from any cause whatsoever, at any time while attending at or participating in SCC activities, including travel to and from these activities. The Releasers agree not to advance any claims, demands, actions, rights of action, and/or judgments against the Releasees for damages, loss or injury, howsoever arising. The Releasers also agree to indemnify the Releasees and hold the Releasees harmless for any claims, demands, actions, rights of action, and/or judgments brought against them by any party, which arise, or are alleged to arise, from my/our participation in SCC activities. The Releasers further agree not to advance any claims, demands,

actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity as against the Releasees under the provisions of legislation that provide for joint and several liability.

Medical Acknowledgement

I/We hereby acknowledge that I/we am/are responsible for my/our own health. I/ We further acknowledge my/our responsibility to ensure that I/we protect myself/ ourselves and any of my/our children from any allergies (food or otherwise) or health concerns.

I/We hereby acknowledge that I/we have no medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, whether or not treatment is currently being received, that could affect, compromise or interfere with my/our attendance or participation in SCC activities.

I/We acknowledge my/our responsibility to disclose any medical condition that could affect, compromise or interfere with my/our safety or the safety of others who attend or participate in SCC activities. The Releasers hereby agree to release the Releasees from any liability arising from any injury, death or dismemberment to myself/ourselves, or any other person, resulting, in whole or in part, or alleged to have resulted, in whole or in part, from medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, medications, allergies and disabilities, whether or not treatment is currently being received, and the like which may affect, compromise or interfere with my ability to attend or participate in SCC activities. The Releasers also agree to indemnify the Releasees and hold the Releasees harmless for any claims, demands, actions, rights of action, and/ or judgments brought against them by any party, which arise, or are alleged to arise, from any injury, death or dismemberment to any person, and resulting, in whole or in part, or alleged to have resulted, in whole or in part, from medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, medications, allergies and disabilities, whether or not treatment is currently being received, and the like which may affect, compromise or interfere with my ability to attend or participate in SCC activities. The Releasers further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity as against the Releasees under the provisions of legislation that provide for joint and several liability.

Medical Treatment

I/We hereby acknowledge that I/we may require medical treatment and procedures in the event that we sustain injury, death or dismemberment. The Releasers hereby agree to release, indemnify and hold harmless the Releasees for any and all claims, demands, actions, rights of action, and/or judgments that arise from, or are alleged to arise from, the administration of medical treatment and procedures rendered in good faith.

Release of information/photos

I/We understand and agree that any information pertaining to my/our participation in SCC activities may be sent by the Releasees to other organizations, i.e. media, schools, organizations, my/our local Member of Parliament and/or Member of the Provincial Legislature, etc.

I/We agree that still photographs and videotapes taken during the course SCC activities become the property of Skills/Compétences Canada and its provincial/territorial Member Organization and may be used and reproduced by Skills/Compétences Canada and its provincial/territorial Member Organizations in promotional materials, advertising, bulletins, website, and social media (facebook, twitter, youtube etc.) and that these images would be subject to the terms and conditions of these social media sites.

The Releasers hereby agree to release the Releasees from any liability arising from the use of any information pertaining to the participation in the SCC activities, and the use of any still photographs and videotapes taken during the course of SCC activities. The Releasers further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity against the Releasees under the provisions of legislation that provide for joint and several liability.

I/We also understand that Skills/Compétences Canada and its provincial/territorial Member Organization and their representatives may communicate with myself/ourselves.

Having read and understood completely the included Code of Conduct, Liability Release, Medical Acknowledgement, Medical Treatment, Release of Information/ Photos, and, by signing the Skills/Compétences Canada's Registration Form, I do hereby agree to follow the procedures and practices described.

Date

Signature

Signature of Witness

Signature of Guardian
(if Competitor is under the age of majority in their province/territory)

Completed registration forms should be returned to your provincial/territorial Member Organization. Registration forms are available online at www.skillscompetencescanada.com

Toolboxes

Toolboxes will be left at the Halifax Exhibition Centre during registration. Please ensure that all toolboxes are packaged in appropriate containers and are properly labeled. Toolbox labels are included in this package and must be printed on letter size paper. Use of the SCC labels are mandatory. Competitors may bring small toolboxes to their skill area at orientation.

2019 SKILLS CANADA NATIONAL COMPETITION OLYMPIADES CANADIENNES DES MÉTIERS ET DES TECHNOLOGIES 2019

Competitor Name / Nom du candidat(e):	
Province-Territory / Province-territoire:	
Skill Area Number / Numéro du concours :	
Skill Area Name / Nom du concours:	
Box/Boîte _____ of/de _____	